

HAWKES BLUFF ELEMENTARY
Registration Information
2022 - 2023

Registration Process:

Step 1

- To verify that Hawkes Bluff Elementary is your zoned school, visit www.browardschools.com/school-locator.
- If you are not zoned for HBE and would like to apply for a reassignment, visit School Choice at: www.browardschools.com/schoolchoice.

Step 2

- Refer to the **2022-2023 Registration Checklist** (*see below*) for the required documents.
- To register your child for the 2022-2023 school year, please bring **completed** forms (*see links below for downloadable forms*), along with the required documentation, to the HBE front office. (Due to a four-day work week, schools are closed on Fridays, from June 13th – August 8th)

2022 – 2023 Registration Checklist (see links for downloadable forms):

- Registration Form
 - English: <https://tinyurl.com/5cz5trnn>
 - Spanish: <https://tinyurl.com/bdfnpyu4>
 - Haitian Creole: <https://tinyurl.com/99hv5df4>
 - Portuguese: <https://tinyurl.com/2kwb7ckh>
- Emergency Contact Form
 - English: <https://tinyurl.com/y999pw2c>
 - Spanish: <https://tinyurl.com/ymaj8rs7>
 - Haitian Creole: <https://tinyurl.com/44v2hrsv>
 - Portuguese: <https://tinyurl.com/mwp8y2nk>
- Proof of Residence
- Student Verification – Official Birth Certificate or US Passport (bring original)
- Proof of Immunization – 690 Form
- Proof of Medical Examination – physical performed within the 12 months prior to initial enrollment
- Official transcripts and/or last report card (if applicable)

Proof of Residence:

- Submit one (1) document from *Column A* **and** one (1) document from *Column B*.
Please note, signatures on leases are required to be notarized.

- All documents must be current and include the name of the registering parent and residential address used for enrollment.
- If the registering parent does not own or lease the home, the homeowner or lessor **MUST** provide one (1) proof of residency from both Columns A **and** B, and the parent/guardian must provide two (2) proofs from Column B. Additionally, both parties must sign a **notarized Affidavit of Shared Housing form**.
 - Affidavit of Shared Housing Form: <https://tinyurl.com/5drtmkk2>

| <u>COLUMN A</u> | <u>COLUMN B</u> |
|---|---|
| <ol style="list-style-type: none"> 1. Property tax bill 2. Homestead exemption card 3. Deed 4. Mortgage Statement 5. Home purchase contract, including specified closing date within 30 days of enrollment and a copy of the deed to be provided within 60 calendar days of closing date 6. Notarized lease agreement with the name and phone number of lessor | <ol style="list-style-type: none"> 1. Utility bill (i.e., electric, water, waste) 2. Telephone or cellular phone bill 3. Verification of tenancy letter from homeowners or condominium association 4. Declaration of Domicile Form from the County Records Department 5. Florida Driver's License 6. Florida identification card 7. Automobile registration 8. Automobile insurance 9. Credit card statement 10. Two consecutive bank statements 11. U. S. Postal Service confirmation of address change request |

For additional registration information please visit: hawkesbluff.browardschools.com or <https://tinyurl.com/ycy6cstk>

Schools have the right to verify any information provided by the student and/or the student's parent(s). A student whose parent(s) submit fraudulent information in an attempt to attend a school to which the student is not assigned shall be immediately withdrawn by the school and must be registered and enrolled in the appropriate boundary school. Whoever knowingly makes a false statement in writing with intent to mislead a public servant in the performance of his or her official duty, shall be guilty of a misdemeanor of the second degree, punishable by law (F.S. 837.06) or guilty of perjury by false written declaration, a felony of the third degree (F.S. 92.525)